

## Recognising You: Surrey Choices Colleague Awards 2020

### Nomination form for Surrey Choices employees

**Recognising You: Surrey Choices Colleague Awards are to celebrate outstanding practice and achievements by Surrey Choices employees and to acknowledge those who are dedicated and committed to making a difference to the people that Surrey Choices support.**

The awards will highlight those who demonstrate outstanding qualities, embed our core values into their work and provide inspiration to others on a daily basis.

### **Nomination Criteria:**

- All nominees must be a paid Surrey Choices employee
- All entries must demonstrate how they have improved the quality of life for the people that Surrey Choices support and widened or created new opportunities for them, including:
  - Being more independent
  - Living and working closer to home
  - Volunteering, work experience and paid work
  - Building relationships and friendships
  - Learning new skills
- Surrey Choices employees can nominate their colleagues for:
  - Working in Partnership Award
  - Dream Team Award
  - Giving 100% Award
  - Bright Idea Award
- Customers of Surrey Choices and their families and Carers can nominate Surrey Choices employee for:
  - My Hero Award
- Surrey Choices Employees **can not** nominate for the My Hero Award
- For each nomination there must be written evidence provided by the person nominating, with supporting examples as to why the nominee should receive the award
- All nominations must be submitted by **Friday 27 March 2020**
- A judging panel will shortlist nominations through a scoring system for each category. The judging panel will be made up of Surrey Choices employees and people that Surrey Choices support

## Nomination Form

Your Name
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Your Email
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Your Telephone Number
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**Working in Partnership Award**

To recognise those who have developed meaningful partnerships with other organisations and shown co-production which have benefited the people we support, colleagues and the community

**Criteria**

To be shortlisted for the award you must demonstrate that:

- They have found new opportunities for the people Surrey Choices support in the local community
- They have worked with key local people and groups who share the same values as Surrey Choices
- They have worked in partnership with others to implement change
- They have networked with key members of the community
- They demonstrate good joint working practices
- The partnership has enabled the people Surrey Choices support to develop
- They have promoted the partnership

**Nomination**

**Who are you nominating? Please give their full name**

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**Which service or activity centre do they work at?**

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**Why are you nominating this person?**

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**Bright Ideas Award**

To recognise colleagues who have demonstrated creativity and innovation in their work

**Criteria**

To be shortlisted for the award you must demonstrate the following:

- Their creativity has improved the lives of the people that we support
- They have a creative approach to their work
- They have overcome barriers
- They have shown that they have used research in their work
- They have used perseverance to make something happen
- They have demonstrated originality in their approach
- They have used technology in their approach
- Their work has improved efficiency
- Their approach has improved their colleagues work

**Nomination**

**Who are you nominating? Please give their full name**

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**Which service or activity centre do they work at?**

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**Giving 100% Award**

To recognise those who have given 100% to their job role which as a result has made a difference to the experience for the people Surrey Choices support, their families and Carers and to other colleagues

**Criteria**

To be shortlisted for the award you must demonstrate the following:

- They have performed above and beyond their role
- They are able to inspire, energise and motivate others
- They have shown consistent reliability
- They add value to the experiences of those Surrey Choices support
- They are committed to their own personal development
- They are willing to put themselves forward for projects and contribute to the overall Surrey Choices Strategic Plan
- They have a flexible approach to their work
- They set up events or social outings which respond to what the people Surrey Choices support want
- They can demonstrate in their work that they have truly listened to the people that Surrey Choices support and their wants and wishes
- They show dedication to their work
- They enable the people Surrey Choices support to have all of the right information for them to make decisions

**Nomination**

**Who are you nominating? Please give their full name**

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**Which service or activity centre do they work at?**

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**Why are you nominating this person?**

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Please tick if you give Surrey Choices your consent to collect, process and use your data for marketing purposes (e.g. Newsletters, Events).  
Once you have completed this form, please return to the following address before Friday 27 March 2020:

Marketing and Communications  
Lockwood Activity Centre, Westfield Road  
Guildford, Surrey, GU1 1RR